



Position Description:

State Head Referee

Boccia Australia is recognised by BISFed (Boccia International Sports Federation) as the organisation responsible for Boccia in Australia.

The position of State Head Referee for Boccia Australia is a volunteer position.

The State Head Referee will be appointed for a term of one year and annually selected.

Values and Principles

Boccia Australia's values and principles are:

- To provide a healthy, safe and inclusive environment for the delivery of Boccia and all associated programs
- To ensure transparency and integrity in our governance and decision making
- To operate with teamwork, cooperation, trust, effective communication and mutual respect
- To develop a performance based culture ensuring a strong work ethic and accountability
- To promote altruism and recognise Boccia's dedicated volunteer workforce
- Being respectful to the sport and the name of Boccia and not bringing it into disrepute

Roles

The State Head Referee is responsible for:

- Refereeing at Boccia Australia events including the Boccia Australia National Titles
- In collaboration with BA state branch, appointing referees for Boccia Australia sanctioned events and advising referees of their appointments and responsibilities (i.e. oversight of the Match Officials roles and responsibilities at local events)
- To assist with the appointing, mentoring and development of local referees, liaising with the Boccia Australia Head Referee
- In liaison with Boccia Australia Head Referee, coordinating and providing instruction in education clinics for training both new and experienced referees, following Boccia Australia's guidelines



- Mentoring referees to be able to conduct clinics, perform coaching/evaluations etc, following guidelines
- Providing regular communication and point of contact for all local referees
- Be available for meetings on a national level when required
- Participating in the development of a national network of boccia referees
- To coordinate referees for the State Titles, do the draw and manage referees during the tournament.
- Keep up to date with the current rules and disseminate any changes to referees in their state

Skills and attributes

- Recent experience at Boccia Competitions
- Boccia Australia Level 2 Referee accreditation, or working towards Level 2 accreditation within 12 months
(In consultation with the Boccia Australia Head Referee, suitable Level 1 Referees will be considered for fast-tracking)
- Completed Introductory Level Officiating General Principles (AIS Course)
- Excellent written and verbal communication skills in English
- Experience in managing projects, staff, events, referee scheduling
- Experience and interest in teaching and mentorship

Relationships and communication

- All Australian Referees are directly responsible to the Head Referee
- The State Head Referee will be accountable to state branch and Boccia Australia Board

Responsibilities

- Must be a member of Boccia Australia
 - Completed a Working with Children check from each territory or state
- Declare any conflict of interest

Remuneration



- This is a voluntary position, however there may be an honorarium payable to the successful applicant
- Boccia Australia will pay for all reasonable expenses incurred when the State Head Referee is involved with approved activities. This includes travel and accommodation expenses at Boccia Australia sanctioned events

Selection Process

- Each state has a State Head Referee. They are selected for each State with the approval of the State Organization and Australian Head Referee. Referees can self-nominate or be nominated by the State Organization for the position of State Head Referee. If more than one person is nominated the decision for the role is made by the State Organization and Australian Head Referee. The final decision is made by the Australian Head Referee.
- The State Head Referee is reviewed yearly by the State Organization and Australian Head Referee.

Complaints

If you have a complaint regarding the State Head Referee, please follow the procedure outlined.

- Talk to your State Head referee directly.
- If matters cannot be resolved, please talk to your state delegate. A meeting can then be arranged with the State Delegate and the State head referee.
- If these matters are ongoing and cannot be resolved, please refer the issue to the Australian Head referee.
- Complaints may be referred to the National Complaints Manager.